

<u>Instructions</u>: The Clinic Coordinator must complete and attach this transmittal log to each set of CAPT data forms for each patient sent to the Coordinating Center. **Use a separate form for each patient**. Each data form enclosed with this transmittal log must be listed on a separate line. The codes for Visit and Form should be copied from the bottom right corner of each form enclosed. Place a copy of this log in both the patient's CAPT file and in the CAPT Transmittal Log notebook. **An asterisk (*) denotes REQUIRED INFORMATION!**

	CLINIC USE ONLY		COORDINATING CENTER USE ONLY	
<u>CAF</u> * <u>Vis</u>	PT Visit Codes sit * <u>Form</u>	<u>Comments</u>	<u>Enclosed</u> <u>Rec #</u>	<u>Notes</u>
1				
2				
3				
4				
5				
6				
linic #:	*Site #:	*Name & Certification # of Sender:	/	*Date Sent:
			Coordinating Center Use Only:	Initials:
			Date Received :	Date Entered :